

# Lafayette Family Care

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## No-Show and Cancellation Policy

Our goal is to provide affordable and quality health care in a timely manner. In order to do so we must implement a no-show and cancellation policy. The policy enables us to efficiently utilize available appointments for our patients in need of medical care.

If you are unable to make your scheduled appointment, please notify us at least 24 hours in advance to reschedule or cancel. If we are not notified at least 24 hours in advance of your scheduled appointment that you will be unable to keep your appointment, you may be assessed a fee, in amount based on scheduled service. Any no-show or cancellation less than 24 hours in advance of a scheduled physical examination will incur a \$50 charge as this time slot is one hour with the provider. Any no-show or cancellation less than 24 hours in advance of a follow-up, medications check, or any other office appointment will incur a \$25 charge. We also maintain the right to discharge any patient that is non-compliant with treatment. Therefore, a no-show for three appointments may be discharged from the practice based on our discretion.

If you have any questions regarding this no-show and cancellation policy, please contact us. Thank you for your cooperation and understanding.

Patient Signature: \_\_\_\_\_ Date: \_\_\_\_\_